Oracle Primavera Submittal Exchange Cloud Service

Oracle Primavera Submittal Exchange Cloud Service will help to save you time and money, by organising, exchanging, reviewing and archiving all your construction project documents in a single, central location, which can be accessed by all stakeholders in a project. Simple and easy-to-use document management, automated workflows and email reminders, smooth upload and download of documents, intuitive collaboration between team members and straightforward project set up assistance all help to ensure client and project success every time.

Overview

With Oracle Primavera Submittal Exchange Cloud Service, your business can save time, save money, increase productivity and improve accountability – all by automating and tracking document exchange and review processes and eliminating the need for transfer of physical printed documents between team members and stakeholders. The software provides easy-to-use processes for sharing, reviewing and archiving construction project documents that increase transparency and consistency and will help to reduce delays and lower costs by increasing efficiency and accuracy of information. It's simple to interrogate your data to generate reports on progress, completion levels, materials required and more, and users have easy and immediate access to closeout documents after completion, via a searchable, electronic archive.

With the purchase of a single licence, all team members on a project will gain access to the documents they need, without buying individual licences. Each member can be granted access to only the items they need to see and documents can be accessed and processed from any internet-enabled device, without the need for additional software or applications.

Because documents are all stored in the Cloud and accessed electronically, you will see an immediate difference in streamlined processes. Teams of people, thousands of documents, but one powerful tool for organising the complex sequence of exchange, review, approval and archiving. No more printing, marking up, scanning and returning documents via email: the most up-to-date version of any document can always be found on the cloud, with no room for error and confusion. Transform your construction administration process and raise your efficiency and accuracy to another level.

Features

- Collaboration to give all project team members access to their portion of the project's logs

- Access for unlimited team members for just one licence

- Fast transfer of documents between team members

- Automated email reminders

- Track version history on each document, with customisable stamps and forms, to maintain a consistent review process within your organisation

- Project setup allowing expected items from your specification manual or submittal register to be organised and uploaded

- Document management enabling you to manage construction submittals, RFIs, RFPs, drawings, specifications, closeouts and more

- Easy upload and download of multiple document types including Word, PDF, Excel, CAD and image files

- Built-in PDF editor allows documents to be marked up and comments to be incorporated and tracked

- HTML format archive available for download at any time for every project

- Quick and easy archiving on closeout at the completion of a project
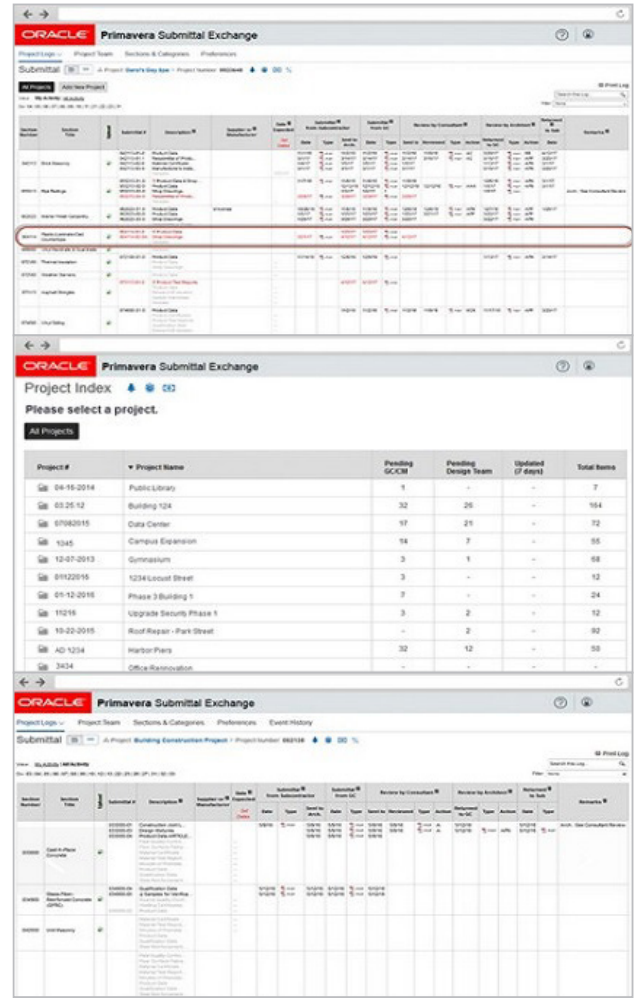
Benefits

- Increased efficiency

- Smooth collaboration with a clear and automatic audit trail

- The system generates automatic email prompts to alert the next user when a document is ready for review or when comments are overdue

- Save time by organising all project documents in a central location

- Intuitive and easy-to-learn

- Reduce time spent on project administration by up to 50 per cent

- Achieve paperless work processes, eliminating postage and courier costs at the same time

- Electronic document exchange and review eliminates

- human error in transcribing or inputting data, making your data more reliable and reducing budget over-runs and delays

- Efficient and searchable archive makes it quick and simple to use previous project documents to help with the easy set-up of future projects

- Because multiple document types are supported (Word, Excel, PDF, image files, CAD files and more) Submittal Exchange will fit in with your current ways of working

- Mobile-friendly access makes it easy to review and approve documents on site